

УЧЕБНЫЙ ПЛАН

программы дополнительного профессионального образования
(повышение квалификации)

«Legal English Course (LEC)»

Форма обучения – заочная (вечерняя)

Режим занятий – 2 академических часа в день.

Количество часов – 48 учебных часов.

Место проведения – Москва, Б. Харитоньевский пер., д. 22-24, стр. 1А, 1БВ

№ п/п	Наименование разделов	Всего, часов	В том числе		Форма контроля
			Лекции	Практические занятия	
1	Admission test	1	-	1	Тестирование
2	Approaching legal English. Refreshing knowledge of English grammar use	3	3	-	
3	Reading. Law textbooks	1.5	-	1.5	
4	Reading. Law journals	1.5	-	1.5	
5	Reading. Legal correspondence	1.5	-	1.5	
6	Writing. Official letters	1.5	-	1.5	
7	Writing. Contracts	1.5	-	1.5	
8	Writing. Agreements	1.5	-	1.5	
9	Writing. Curriculum Vitae	1.5	-	1.5	
10	Writing. Annotations and keywords	1.5	-	1.5	
11	Writing. Scientific legal articles	1.5	-	1.5	
11	Listening. Set of short legal monologues or dialogues	1.5	-	1.5	
12	Listening. Legal conversation between two speakers	1.5	-	1.5	
13	Listening. Series of themed long monologues	1.5	-	1.5	
14	Translation. Texts from law textbooks	1.5	-	1.5	

15	Translation. Texts from law journals	1.5	-	1.5	
16	Translation. Legal correspondence	1.5	-	1.5	
17	Translation. Legal acts: constitutions	1.5	-	1.5	
18	Translation. Legal acts: laws	1.5	-	1.5	
19	Translation. Legal acts: regulations	1.5	-	1.5	
20	Translation. Legal guides	1.5	-	1.5	
21	Speaking. Introducing and giving information about oneself	1.5	-	1.5	
22	Speaking. Speaking about legal studies or legal work	1.5	-	1.5	
23	Speaking. Answering further questions on law-related topics	1.5	-	1.5	
24	Speaking. Talking about one of the chosen topics	1.5	-	1.5	
25	Speaking. Conversation. Working in pairs – basics.	1.5	-	1.5	
26	Speaking. Turn-taking (initiating and responding appropriately), negotiating, collaborating, exchanging information, expressing and justifying opinions, agreeing and/or disagreeing, suggesting, speculating, comparing and contrasting, decision-making.	1.5	-	1.5	
27	Speaking. Passing job interview	1.5	-	1.5	
28	Speaking. Reporting at conference	1.5	-	1.5	
29	Speaking. Simultaneous interpreting	1.5	-	1.5	
30	Final test – examination of skills acquired	2	1	1	Экзамен в форме тестирования и собеседования
	Всего часов	48			